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25 July 2008

**TO: EXECUTIVE MEMBERS  
DISTRICT SECRETARIES  
STANDING COMMITTEES**

**CIRCULAR 46/2008**

**EXPENSE CLAIMS**

Kindly be advised that we can no longer guarantee payment of expenses for any claims received at the office older than two months.

All claims received later than two months after the expense is incurred need to be presented to The Executive for special approval.

**Piet Breitenbach  
President**

**Executive Committee:**

*President:* Piet Breitenbach, *Vice President:* Debra Ferguson

**Members:** Allan Freeman, Kallie Haupt, Tys Pringle, Isabel Smith