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22 May 2009

**TO: ALL DISTRICT SECRETARIES.  
ALL TECHNICAL OFFICIALS STANDING COMMITTEES – CONVENORS**

**CIRCULAR 28/2009**

**TECHNICAL OFFICIALS LEVEL 3 COURSE**

A Level 3 Technical Officials course will be presented at Hartenbos from 13 – 19 September 2009 (Candidates arriving Sunday afternoon and departing Saturday morning).

All Level 2 Technical Officials who meet the criteria for Level 3 and who want to upgrade to Level 3 are invited to apply to be selected to attend the course.

**Criteria for Level 3. – (To attend Level 3 course).**

1. Member of Bowls SA.
2. Physically fit.
3. Minimum experience as a Level 2 - (24 Months).
4. Minimum of 200 hours duty at Level 2 as per logbook of which 50% (100 hours) is at District level.
5. Recommended by his/her District Executive and approved by Bowls SA Technical Standing Committee.
6. Must be computer literate.
7. Must complete the Level 3 Qualifying assignment.

**Costs**

1. Transport costs to Hartenbos and back home will be for the account of Bowls SA Technical Officials Standing Committee.
2. Accommodation has been arranged at the ATKV, Hartenbos which includes all meals.
3. Cost of accommodation and meals will be for the account of Bowls SA Technical Officials Standing Committee.

**Application**

1. Complete nomination form.
2. Candidates must complete the Qualifying assignment, (Subjects for Assignments to be sent to candidates as soon as we have nomination forms returned).
3. Ensure all required documentation as per checklist on nomination form is attached.
4. Nomination form together with attachments must be sent to Fred Kruis [fredkruis@wam.co.za](mailto:fredkruis@wam.co.za)
5. All applications must reach Fred Kruis or Renee Venter before 7 July 2009.
6. Only 20 candidates can be accommodated.
7. Successful candidates will be notified before 1 August 2009 and all relevant information will be provided.
8. For all queries please contact Fred Kruis – 083 321 8882 or Renee Venter – 083 302 3093.  
e-mail: [reneeventer@mweb.co.za](mailto:reneeventer@mweb.co.za).

**John Ravenscroft  
Operations Manager**

**Executive Committee:**

*President:* Piet Breitenbach, *Vice President:* Debra Ferguson

**Members:** Allan Freeman, Kallie Haupt, Isabel Smith, Ronald Weddell