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10 November 2009

TO: ALL DISTRICT SECRETARIES

CIRCULAR 62/2009

ANNUAL CLOSURE

Kindly note that our offices will close on the evening of 15 December 2009 and we will reopen on Monday 4 January 2010.

On behalf of the Executive and Staff we wish you your Executive a blessed Christmas and healthy and prosperous 2010. We thank you for your co-operation and friendship over the past year and look forward to continuing our relationship next year.

A handwritten signature in black ink, which appears to read "John Ravenscroft". The signature is written in a cursive style.

**John Ravenscroft
Operations Manager**

Executive Committee:

President: Debra Ferguson, *Vice President:* Allan Freeman

Member: Kallie Haupt, Sergio Martinengo, Isabel Smith, Ronald Weddell