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12 November 2009

**TO: ALL DISTRICT SECRETARIES**

**CIRCULAR 63/2009**

**INVOICING OF ANNUAL AFFILIATION FEES**

Districts are reminded that the all-important Annual Invoicing of Affiliation Fees is fast approaching.

Kindly ensure that all clubs within your District are made aware of the importance of this exercise. Clubs should already be making sure that their membership "balances" to the numbers held on Bowls SA's Database.

Please pass on the fact that Clubs **will** be held liable for the total membership as recorded on 31<sup>st</sup> December 2009.

We also take this opportunity to request that all club details be updated on the Database. This includes details such as, Administrators name, Club Address, e-mail, telephone etc.

Your attention is also drawn to the fact that a "number of Greens" section has been added to Club details. Clubs are requested to complete this section as well.

**MIKE CANN**  
**FINANCIAL ADMINISTRATOR**

**Executive Committee:**

*President:* Debra Ferguson, *Vice President:* Allan Freeman

**Member:** Kallie Haupt, Sergio Martinengo, Isabel Smith, Ronald Weddell