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4 September 2015

**TO: DISTRICT SECRETARIES
EXECUTIVE
MEDIA**

CIRCULAR 41/2015

Invitation to Coaching Train-the-Trainer (T-t-T) Course

NSCC request that any facilitators at a District's Level 1 course should have attended the T-t-T course to ensure that similar content and training standard is maintained throughout the country. Please note that future trainers are not necessarily currently on DSCC, but may be capable and willing to contribute to the training courses in the district and may also be willing to serve in the future. The minimum requirement for attending a T-t-T course is that the person is a qualified Level 1 coach, with experience. NSCC requires any trainers attending the T-t-T course to commit to being part of the facilitation-team at the next two Level 1 courses held in their districts.

Bowls SA will pay for the current convenor of Level 1 courses in each district to attend, in order to familiarise them with the upgraded Level 1 course. In addition, NSCC would like to invite districts to send coaches involved in training Level 1 coaches and who have not yet attended the T-t-T course or potential Level 1 trainers, to attend one of the four T-t-T courses on offer.

Registration for the T-t-T Courses can be done on line, by 30 September 2015 using the following link:

<http://forms.nmmu.ac.za/websurvey/q.asp?sid=1515&k=eihrgqakdk>

The DSCC confirmation can also be done on line, by 30 September 2015, using the following link:

<http://forms.nmmu.ac.za/websurvey/q.asp?sid=1516&k=sqdtvevgwo>

Paper-based registration forms are also provided and should be sent to Dix (NSCC Training Portfolio) by 30 September 2015 – email: dixie@nmmu.ac.za or fax: 041 504 9082. Note that the earlier the registration information is received, the sooner NSCC can distribute the pre-course material and the longer the trainee has to do the pre-course tasks! Please forward a copy of this circular to all nominees so that they have the initial information about the course and how to get registered.

The course will start at 14:00 on Day 1 and end by 13:00 on Day 3. The dates and venues for the 4 courses on offer are:

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|----------------------|------------------|---------------------|
| • Southern Districts | George | 28-30 October 2015 |
| • Middle Districts | Bloemfontein | 27-29 November 2015 |
| • Natal Districts | Pietermaritzburg | 15-17 January 2016 |
| • Northern Districts | Jo-burg Area | 22-24 January 2016 |



Each trainer is required to have a copy of *Lawn Bowls Coaching* (available from Bowls SA via the District Office @ R300). Bowls SA will pay the car travel (R1.90 per km), accommodation, printing, meals & green fees of the Level 1 Course Convenor for each district – i.e. probably someone who has attended a previous T-t-T. Bowls SA will pay the printing, meals & green-fees costs of additional trainees, but Districts will be required to pay these trainees' travel & accommodation costs. In some areas, home-hosting may be available to help reduce the accommodation costs for the Districts. Each trainer will receive a complete set of Level 1 course material, shortly after registration.

A handwritten signature in black ink, appearing to read 'John Ravenscroft'.

JOHN RAVENSCROFT
OPERATIONS MANAGER