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To: EXECUTIVE COMMITTEE
PROVINCIAL PRESIDENTS
PROVINCIAL SECRETARIES
DISTRICT PRESIDENTS
DISTRICT SECRETARIES
MEDIA

16 April 2024

CIRCULAR 24/2024

GUIDELINES FOR IMPLEMENTATION OF SAFEGUARDING POLICY

IMPLEMENTATION OF THE BOWLS SA SAFEGUARDING POLICY

1. Bowls SA takes cognizance of the fact that the Bowls SA Safeguarding Policy (<https://static1.squarespace.com/static/6554bde91828787a6951e517/t/659d2226ae6c8032c926920d/1704796712312/BSA++Safeguarding+Policy.pdf>) is comprehensive, and that the full implementation of the policy will need to take place over a period of time. It is with this in mind that the implementation will take place in accordance with the following phases:

- a. Phase 1: National Level (To be completed by 30 June 2024, unless otherwise indicated)
 - i. Bowls SA to appoint the National Designated Safeguarding Officers. To date Bowls SA has appointed David Hamer as a Designated Safeguarding Officer. Bowls SA is still to appoint one further Designated Safeguarding Officer, preferably a female. **(Appointments to be finalized by 30 April 2024)**
 - ii. All National level members mentioned in clause 62 of the Bowls SA Safeguarding Policy are to undergo minimum vetting standards and complete either the IOC "Safeguarding Athletes from Harassment and Abuse" course (<https://olympics.com/athlete365/courses/safeguarding>) or The Guardian's Safeguarding Awareness Certificate (<https://www.theguardian.co.za/training/>). The National Designated Safeguarding Officers are to also complete The Guardian's Designated Safeguarding Officers course (<https://www.theguardian.co.za/training/>).
- b. Phase 2: Provincial/District Bowls Associations and Bowls SA Associate Members (To be completed by 31 December 2024, unless otherwise indicated)
 - i. All Provincial/District Bowls Associations and Bowls SA Associate Members are to complete and submit the required "Bowls SA: Provincial/District Bowls Association, Associate Member and Club Acknowledgement Form" by no later than **30 June 2024**.
 - ii. All Provincial/District Bowls Associations and Bowls SA Associate Members are to appoint at least one Provincial/District/Associate Member Designated Safeguarding Officer. Contact details of these members to be submitted to the Bowls SA Office. **(Appointments and submission of contact details to be finalized by 31 August 2024)**

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- iii. All Provincial/District Bowls Associations and Bowls SA Associate Members level members mentioned in clause 62 of the Bowls SA Safeguarding Policy are to undergo minimum vetting standards and complete either the IOC "Safeguarding Athletes from Harassment and Abuse" course (<https://olympics.com/athlete365/courses/safeguarding>) or The Guardian's Safeguarding Awareness Certificate (<https://www.theguardian.co.za/training/>). The Provincial/District and Associate Member Designated Safeguarding Officers are to also complete The Guardian's Designated Safeguarding Officers course (<https://www.theguardian.co.za/training/>).
 - c. Phase 3: Clubs (To be completed by 30 June 2025, unless otherwise indicated)
 - i. All Clubs are to complete and submit the required "Bowls SA: Provincial/District Bowls Association, Associate Member and Club Acknowledgement Form" by no later than **30 June 2024**.
 - ii. All Clubs are to appoint at least one Club Designated Safeguarding Officer. Contact details of these members to be submitted to the Bowls SA Office. **(Appointments and submission of contact details to be finalized by 31 December 2024).**
 - iii. All Club level members mentioned in clause 62 of the Bowls SA Safeguarding Policy are to undergo minimum vetting standards and complete either the IOC "Safeguarding Athletes from Harassment and Abuse" course (<https://olympics.com/athlete365/courses/safeguarding>) or The Guardian's Safeguarding Awareness Certificate (<https://www.theguardian.co.za/training/>). The Club Designated Safeguarding Officers are to also complete The Guardian's Designated Safeguarding Officers course (<https://www.theguardian.co.za/training/>).
2. Herewith some links you can follow to get more information about Safeguarding:
- a. A 30minute "Introduction to Safeguarding" video https://youtu.be/Ojs_E8_USQ?si=5EJbcwwXXxEfrzf7
 - b. The Guardian's developed principle of "The Four & Six" - <https://www.theguardian.co.za/four-and-six/>

BOBBY DONNELLY
CHIEF OPERATIONS OFFICER