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20 June 2016

**TO: ALL DISTRICT SECRETARIES
EXECUTIVE
ALL CONVENORS of DISTRICT STANDING COMMITTEES for COACHING**

CIRCULAR 41/2016

Invitation to Apply for Level 3 Coaching Course

Coaching and the development of bowling skills are the key elements in the success of our sport. It is the objective of Bowls SA to have well qualified coaches around the country to assist in raising the enjoyment and standard of our sport and to provide the necessary assistance for players of all ages and levels. NSCC is delighted to invite applications from Level 2 (District) Coaches who are interested in upgrading their qualifications to Level 3 (Academy).

The cost of training a single coach is ±R10 000, as Bowls SA covers the candidates' travel, accommodation and certification costs. Therefore, Bowls SA requires that the candidates make a minimum 3-year commitment to serve the District's coaching needs and that Districts make a commitment to utilise the skills of the Level 3 coach for a minimum of 3 years. Contracts for this commitment from the candidate to the District and from the District to Bowls SA will need to be accepted as part of the on-line application forms. Should Districts not use the coach to actively perform the duties for which they are trained or the candidate does not fulfil the commitment without valid reason, the Districts will be required to repay the cost of training (±R10 000) to Bowls SA. Candidates, who currently coach within a District which does not utilise coaching at top level, will be required to pay their own costs for travel, accommodation and certification.

The next Level 3 course will be held at sequestered venue dependent on applications, from **Sunday (pm) 22 January 2017 to Thursday (am) 26 January 2017**.

Pre-requisites are as follows:

1. DSCC & District Executive must motivate applications to NSCC (forms on-line) – the candidate must be accepted by elite and district players as a coach. A maximum of eighteen (18) candidates will be accommodated. If more than one candidate is nominated by a District their nominees must be prioritised (form on-line).
2. Portfolio (on-line submission): The primary goal of this is to get to know something about the candidates prior to the course.
3. ±100 hours of coaching at Level 2 (minimum ±200 hours in total).
4. Current (i.e. refreshed) minimum Level 1 Technical Official.
5. Computer literacy is highly recommended (Word – word processing, Excel – spread sheets, PowerPoint – presentations, Email – communication, Internet – research). Please note that if the applicant is not computer literate, assistance will be required to complete the application forms on-line. In addition, a presentation needs to be developed (more information on this will be provided in the letter confirming acceptance of the application) and should the candidate prefer to use a PowerPoint document during this presentation, assistance will be required prior to the course to develop this – NSCC will provide assistance to operate the document during the presentation.
6. Current First-Aid qualification recommended.

Executive Committee:

President: Kallie Haupt, Vice President: Rob Forbes

Members: Heather Boucher, Trevor Davis, Fred Kruis & Charles Levy



The registration fee per candidate is R150 – an invoice for the amount will be sent to your District Office from Bowls SA, on confirmation of acceptance by NSCC. In addition, if the candidate does not yet own a copy of the 2013 edition (white cover) of *Lawn Bowls Coaching*, this needs to be ordered via the District Office at a cost of R300. Districts are encouraged to support and to assist candidates in covering these costs as qualified Level 3 coaches can be a great asset to the district. Travelling, accommodation and meal costs will be covered by Bowls SA.

Only complete applications submitted on-line **by 31 July 2016** will be considered. To apply, please go to the appropriate links provided below:

1. Candidate application

<http://forms.nmmu.ac.za/websurvey/q.asp?sid=1398&k=pjnvffzeum>

2. District Executive motivation

<http://forms.nmmu.ac.za/websurvey/q.asp?sid=1634&k=uibpuwtpggp>

3. District Priority List (if more than 1 applicant from the District)

<http://forms.nmmu.ac.za/websurvey/q.asp?sid=1633&k=jdzktdyilg>

Applicants will be advised of their acceptance, once the applications have been processed by NSCC and approved by the Bowls SA Executive. They will then be provided with pre-course tasks & instructions at least two months prior to the course and advised of travelling and accommodation arrangements at least one month prior. Please note that should less than 10 applications be received, this course may be deferred to a later date.

For any further enquiries, please contact Dix (via email or telephone – dixie@nmmu.ac.za or 082 220 3707).



**JOHN RAVENSCROFT
OPERATIONS MANAGER**