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04 February 2013

**TO: ALL DISTRICT STANDING COMMITTEES for COACHING**

**CIRCULAR 15/2013**

**Invitation to Coaching Train-the-Trainer (T-t-T) Course**

NSCC would like to invite coaches involved in training Level 1 coaches and who have not yet attended the T-t-T course, to attend one of two T-t-T courses on offer. According to the survey carried out in 2012, a number of districts registered interest (list below); however, NSCC requires confirmation at this time (registration form below). In addition, any districts who did not submit names in 2012 may also take this opportunity to submit registration forms (see below). All registration forms should be sent to Brian Sayce (NSCC Convenor) by 19 April 2013 – email: [sayso@sherwood.za.net](mailto:sayso@sherwood.za.net) or fax: 086 572 2884.

NSCC request that any facilitators at a District's Level 1 course should have attended the T-t-T course to ensure that similar content and training standard is maintained throughout the country. Please note that future trainers are not necessarily currently on DSCC, but may be capable and willing to contribute to the training courses in the district and may also be willing to serve in the future. The minimum requirement for attending a T-t-T course is that the person is a qualified Level 1 coach, with experience. NSCC require any trainers attending the T-t-T course to commit to being part of the facilitation team at the next two Level 1 courses held in their districts.

The course will start at 14:00 on Friday and end by 13:00 on Sunday. The dates and venues for the 2 courses on offer are:

- Southern Districts in George, 31 May – 02 June 2013
- Northern District in Newcastle, 28 – 30 June 2013.

Registration cost per trainer is R300. NSCC will provide accommodation, meals and the travelling costs of 1 car per district (at R1.50 per km) to the closest course. Each trainer will receive a complete set of Level 1 course material and either a copy of *Lawn Bowls Coaching* or updates to their current version.

Thank you for your co-operation.

A handwritten signature in black ink, appearing to read "John Ravenscroft".

**John Ravenscroft  
Operations Manager**

**Executive Committee:**

President: Allan Freeman, Vice President: Kallie Haupt  
Members: Robert Forbes, Fred Kruis, Isabel Smith, Andrew Strong

## List of Trainers Registered in 2012 Survey:

### Southern Districts:

	Area	Surname	Name	District
1	South	Meyer	Amanda	Boland
2	South	Mostert	Charmain	Boland
3	South	Davis	Elma	SC
4	South	Ellie	Yvonne	SC
5	South	Phillips	Jenny	WP
6	South	Roediger	Louise	WP
7	South	Seaward	Gerald	WP

### Northern Districts

	Date	Area	Surname	Name	District
1		North	Smith	Mike	EGB
2		North	Head	Brian	Kingfisher
3		North	Hosken	Hazel	Kingfisher
4		North	Humphries	Moira	Kingfisher
5		North	Arndt	Hannelie	KZN
6		North	Crosbie	Dorothy	KZN



## Train-the-Trainer Registration

This document should be sent to Brian Sayce ([sayso@sherwood.za.net](mailto:sayso@sherwood.za.net))  
by DSCC, to be received by 18 February 2013

Surname: \_\_\_\_\_ Name: \_\_\_\_\_

Bowls SA No: \_\_\_\_\_ Coach Level: 1 / 2 / 3 / 4 (*circle choice*)

Badge No: \_\_\_\_\_

Health / Disability issues that trainers should be aware of: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Dietary requirements: Regular / Vegetarian / Halaal / Kosher / Other: \_\_\_\_\_  
(*circle appropriate choice*)

Level of Computer Literacy: Presentation / Email / Internet  
(*circle appropriate choices*)

Lawn Bowls Coaching: 2011 Ed (black cover) / 2012 Ed (blue cover) / None  
(*circle appropriate choice*)

Language on Certificate English / Afrikaans (*circle appropriate choice*)

1. I undertake to attend all contact-sessions. The material that I will receive, when accepted, will be studied before the sessions as indicated by the Course Facilitator. I understand that I will be expected to discuss the content of this material during the course.
2. I commit to fully participating as a member of the facilitation team at the next two Level 1 courses held in my district.
3. I understand that if I find that I am unable to fulfill my obligations, I will reimburse my Club / District and NSCC with monies that have been paid on my behalf and return material received to NSCC.

Trainer's Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

### DSCC Convener:

Name: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_