

Visiomed Office Park, Block 2, Unit 5
269 Beyers Naude Drive, Blackheath, 2195
P O Box 5815, Cresta, 2118
Tel: (011) 476-6075
Fax: (011) 476-6083
E-mail: info@bowlssa.co.za
Website: <http://www.bowlssa.co.za>



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**To: EXECUTIVE COMMITTEE
PROVINCIAL PRESIDENTS
PROVINCIAL SECRETARIES
DISTRICT PRESIDENTS
DISTRICT SECRETARIES
MEDIA**

CIRCULAR 25/2021.

COVID-19 - Extension of a coach's credential validity period.

The validity period for a coach's credential is 4 (four) years and can be refreshed at any time during this period:

- through recognised / approved Continual Professional Development (CPD) by attending for example a Coach-to-Coach Day presented by the district's DSCC or NSCC on a bi-annual basis, or
- by facilitating at a coach level course as a trained facilitator, or
- by attending a coach level course as a refresher if the validity of the credential has exceeded the 4-year period; by attending a CPD does not refresh an expired credential – a coach level course, attend as a refresher is required.

Due to the limitations / restrictions imposed by the various COVID lockdown levels, none of these refresh opportunities, where applicable, have been available to coaches. This means that there are coaches whose validity would have expired after 27 March 2020 when the COVID lockdown started.

NSCC has recognised this anomaly and have taken the decision to extend the period of validity for a coach's credential which would have expired after 27 March 2020 until districts can hold a refresher day. A refresh opportunity should only be offered where DSCC members can operate in an environment where they feel they are not at risk and are prepared to undertake this and that facilitators can be sourced within their own district.

It is recommended that the DSCC actively encourage coaches to attend the next available refresher day to allow them to refresh their coaching credential where they feel they are not at risk.

**JOHN RAVENSCROFT
OPERATIONS MANAGER**